

**Beverley Minster Primary School PTFA**  
**Registered Charity No. 1038895**

**ANNUAL GENERAL MEETING**

**6<sup>TH</sup> OF FEBRUARY 2024 at 8.00 pm via Teams**

**MINUTES**

1] Present: Caroline Bilton, Alison Rennie, Monica Zetterqvist Sheppard, Rachel Peyman, Samantha Patrick, Joe Bilton, Mark Sheppard,

2] Minutes of last year's Annual General Meeting – agreed.

3] Chair's Report for 2022/23

2022/23 – Income:

Discos	£629
Summer fair	£7168
Bags2School	£77.60
Wreath making	£1000
Preloved uniform	£132
Easter flower event	£342
Easy fundraising	£53.69
Xmas4Schools	£120

2022/23 – Outgoings:

Forest school	£7000
Trips	£1000
Year 6 hoodies	£996

Plus support of the Peter Pan production and Christmas presents and Santa visit.

2023/24 – Income to date:

Christmas event	£1560
Bake sale	£46
Reindeer trail	£113
FS Teatowels	£222
School disco	£489
Bags2School	£64
Bracelet sale	£137
Lifestyle project	£648
Wreath making event	£1427
Your School Lottery	£161.50
M Good Foundation	£951

2023/24 – Outgoings to date:

Playground equipm	£12000
Trips	£1000

- 4] Treasurer's Report  
Current amount in the account: £2942.
- 5] Election of Officers and Trustees of the Committee  
Chair – Monica Zetterqvist Sheppard  
Secretary – Rachel Peyman and Samantha Patrick  
Treasurer – Alison Rennie

Thank you to co-chair Caroline Bilton, who has stepped off the committee after 5 years.  
Will continue with communications and helping with events.

- 6] Fundraising aims and suggested calendar for the rest of the academic year  
Spring disco – 12<sup>th</sup> of March – Caroline and Sam to organise  
Easter event – 22<sup>nd</sup> of March – Rachel to organise  
Gin event – 13<sup>th</sup> of April – Monica and Rachel to organise  
Summer fair – 5<sup>th</sup> or 12<sup>th</sup> of July – need to discuss format with the school
- 7] Any other business  
Year 6 hoodies – will pay £5 per hoodie plus for any child on pupil premium  
Funds to school – the suggestion of splitting the profits between the school and the PTFA  
for each event was rejected. Will need further discussion with the school.